

MDCSL

THE MEDICAL & DENTAL COUNCIL OF SIERRA LEONE

New England P.O Box 932 Freetown Sierra Leone

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REQUIREMENTS FOR OPENING HEALTH FACILITIES AND TRAINING INSTITUTIONS

SECTION A: GENERAL REQUIREMENTS

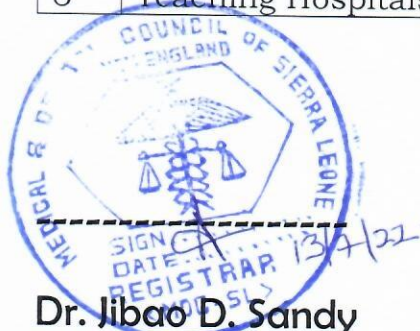
1. Obtain Registration forms from the Medical and Dental Council of Sierra Leone Office or download from www.mdcsierraleone.org; fill and submit to the Council.
2. Attach the following documents: -
 - a) Company or Business Registration Certificate
 - b) Certified copies of Professional Certificates of all Health Professionals working therein including licenses from their respective Regulatory Authorities.
 - c) Completed MDCSL facility checklist
3. Hospitals, Maternity and Funeral Homes must have a holding room for dead bodies or mortuary
4. All in-patient facilities must have a clearly defined method of waste disposal and management systems in place including incinerators, placenta pits etc.
5. The facility should be inspected by the Accreditation Committee Team from the Medical and Dental Council of Sierra Leone.
6. It may be a requirement from other Health Regulatory Authorities to obtain their licenses for other facilities: e.g., Laboratory, Pharmacy, Radiology and X-ray Services etc.
7. The Proprietor/Administrator/Director must ensure that: -
 - a) All payments are paid in full as per the category. (See Section B below).
 - b) Licenses are up to date.
 - c) Health Professionals working therein are registered and licensed by their respective Boards/Councils.
8. Payment Methods
 - a) Bank: Rokel Commercial Bank (SL) Ltd. Medical and Dental Council of Sierra Leone Account **No: 016853958**
 - b) Orange money application - "RegNo" – Indicate the Transaction Code and the date paid on the form. c) Rokelsimpay or E-money app

SECTION B- FACILITY REGISTRATION AND ANNUAL LICENSE FEES

Level	<u>Health Facility Type</u>	<u>Registration Fees (SLL)</u>	<u>Annual License Fees(SLL)</u>
1	Maternal and Child Health Post	Free	Free
	Community Health Post	Free	Free
2	Medical Clinic	2,500	2,000
	Dental Clinic	2,500	2,000
	Mobile Clinic	2,500	2,000
	Eye Clinic	2,500	2,000
	Virtual Clinic	2,500	2,000
3	Community Health Center	Free	Free
	Medical/Dental Center	5,000	3,000
	Funeral Homes (Stand Alone)	5,000	3,000
	Maternity Home	5,000	3,000
4	District Hospitals	8,000	3,000
5	Regional Hospitals	10,000	5,000
6	Specialized Tertiary Referral Hospital	15,000	10,000
	MEDICAL INSTITUTION	Accreditation Fee	
	Medical Training Institutions (Certificate)	20,000	
	Medical Training Institutions (Certificate/Diploma)	20,000	
	Medical Training Institutions (Certificate/Diploma/Degree)	20,000	

SECTION C: DESCRIPTION OF FACILITY TYPES

No	Facility	Description
1	Maternal and Child Health Post	Community level provides Outpatient maternal and child care
	Community Health Post	Small Town level Outpatient services with labour room for deliveries
2	Medical Clinic	Outpatient services with minor surgical procedures like lacerations and Lab for RDT's
	Dental Clinic	Dental outpatient services
	Mobile Clinic	Mobile Outpatient services
	Eye Clinic	Outpatient ophthalmology
	Virtual Clinic	Provides outpatient services remotely over the internet
3	Community Health Center	Chiefdom level with both outpatient and inpatient services, minor theatre, labour room, lab and drugstore
	Medical/Dental Center	Outpatient and Inpatient services, triage and isolation units, lab, pharmacy, theatre, radiology (CXR and Ultrasound)
	Funeral Homes (stand-alone)	Funeral services with mortuary
	Maternity Home	Inpatient and outpatient maternity services and newborn care. labour room, theatre, lab and pharmacy
4	District Hospital	District headquarter town, Blood services, mortuary, isolation room, major and minor theatre, pharmacy, radiology and ultrasound
5	Regional Hospitals	Regional: Outpatient and Inpatient services. Radiology (Xray, CT scan, MRI), Cardiac Ultrasound and traumatology, dialysis
6	Specialist Tertiary Referral Hospitals/ Teaching Hospitals	Consultant level care



Dr. Jibao D. Sandy

Registrar

Medical and Dental Council of Sierra Leone